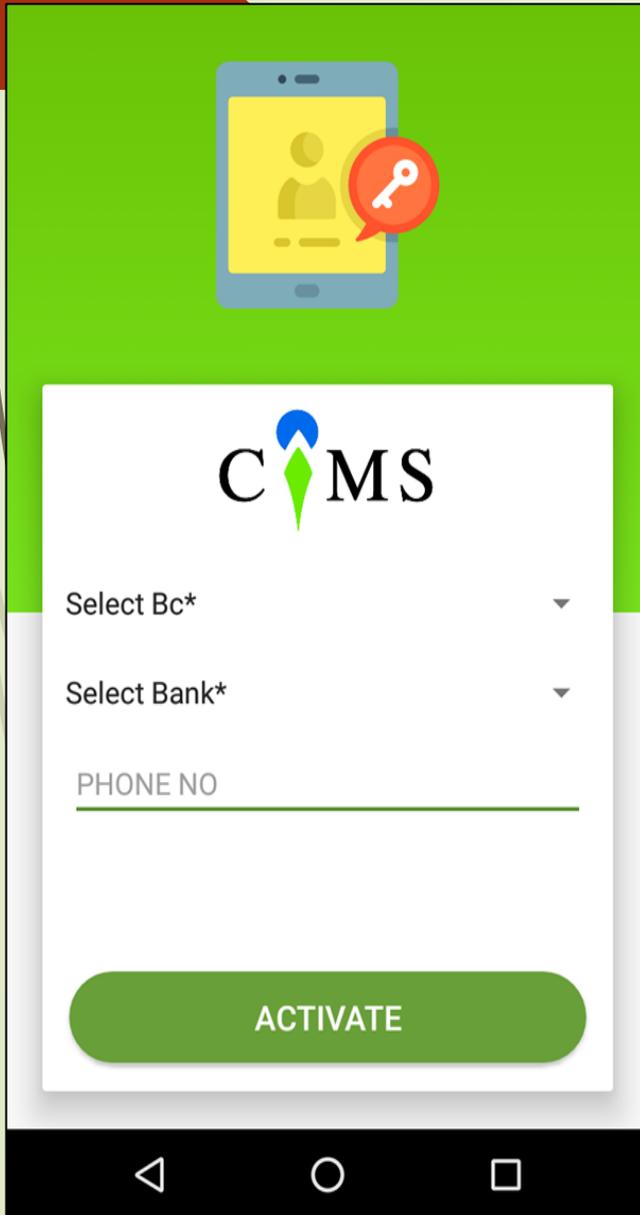




# **Daughter Group**

## **(Add on-Live & Closed groups)**

## CIMS ACTIVATION PROCESS:



The first screenshot shows the CIMS activation interface. At the top, there is a green header with a smartphone icon displaying a person and a key. Below the header is the CIMS logo. The form contains three fields: 'Select Bc\*' with a dropdown arrow, 'Select Bank\*' with a dropdown arrow, and 'PHONE NO' with a text input field. A green 'ACTIVATE' button is positioned at the bottom of the form. The Android navigation bar is visible at the very bottom.

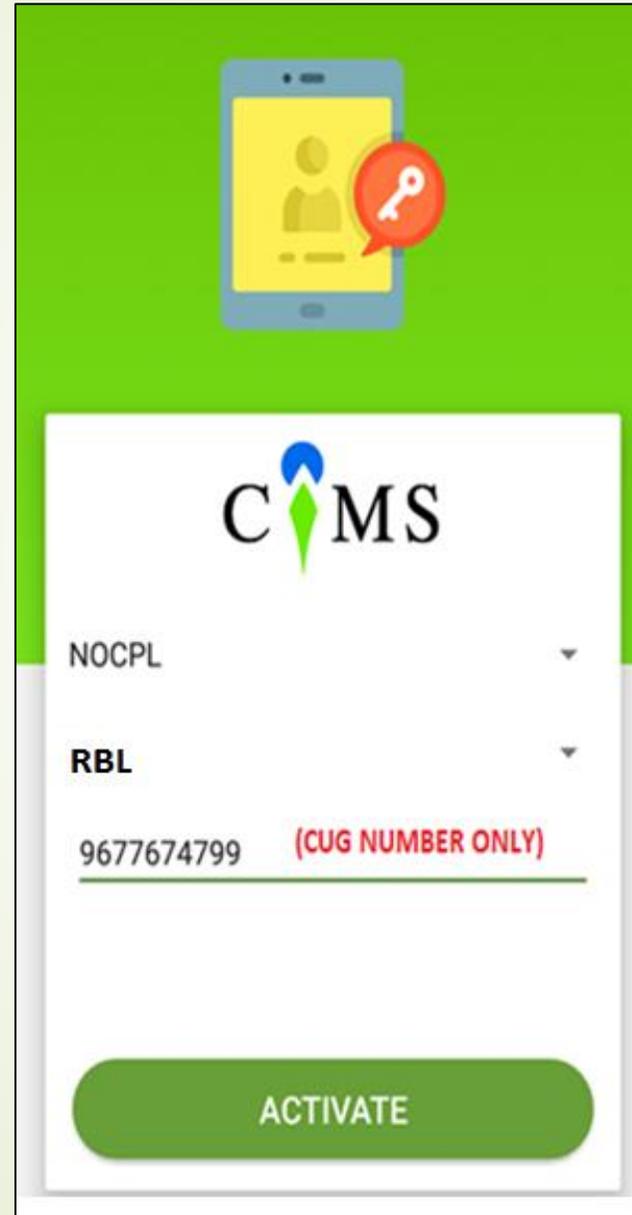
CIMS

Select Bc\* ▼

Select Bank\* ▼

PHONE NO

ACTIVATE



The second screenshot shows the CIMS activation interface after selections. The 'Select Bc\*' dropdown is now set to 'NOCPL' and the 'Select Bank\*' dropdown is set to 'RBL'. The 'PHONE NO' field contains the number '9677674799' with the text '(CUG NUMBER ONLY)' in red next to it. A green 'ACTIVATE' button is at the bottom.

CIMS

NOCPL ▼

RBL ▼

9677674799 (CUG NUMBER ONLY)

ACTIVATE

- Select BC “**NOCPL**”
- Select Bank “**RBL**”
- Type CUG number in Phone Number to be Activated

# MANTRA DEVICE ACTIVATION



## Mantra Biometric device



## Mantra device check

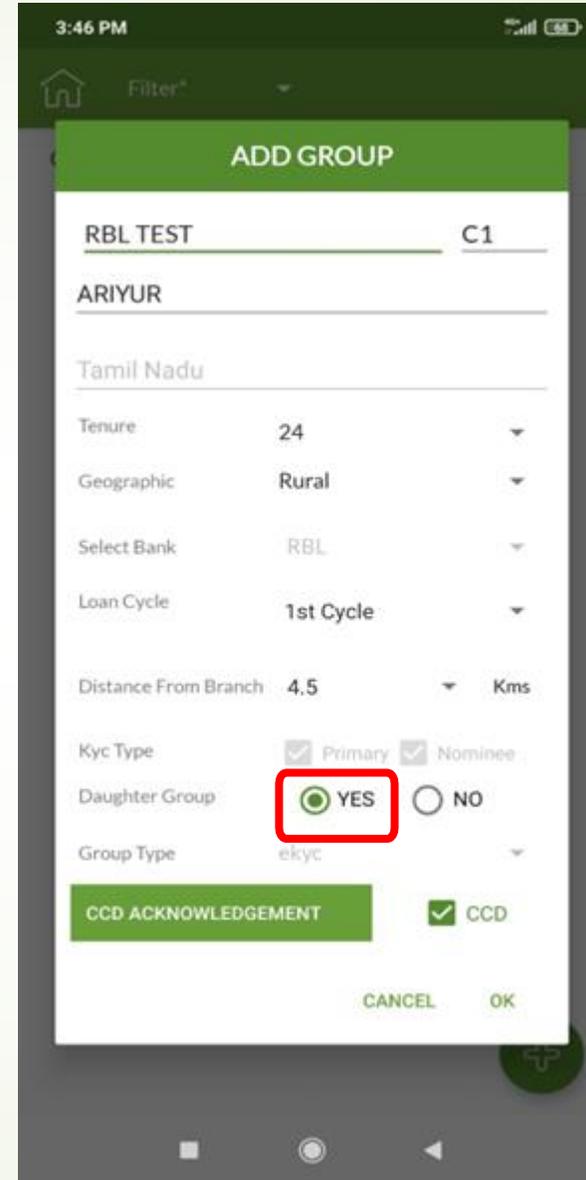
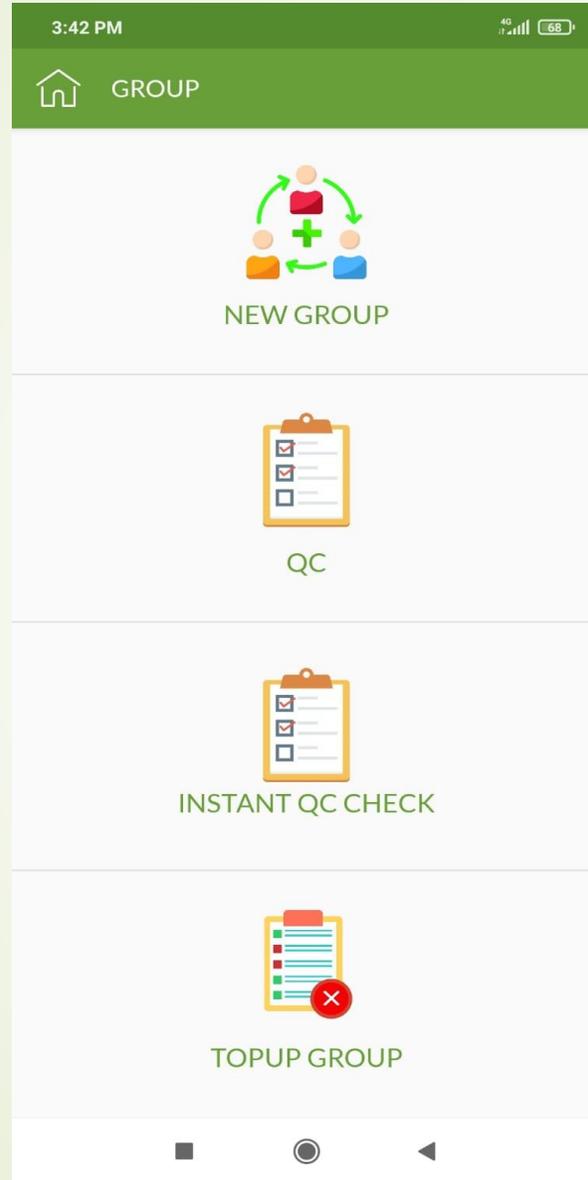
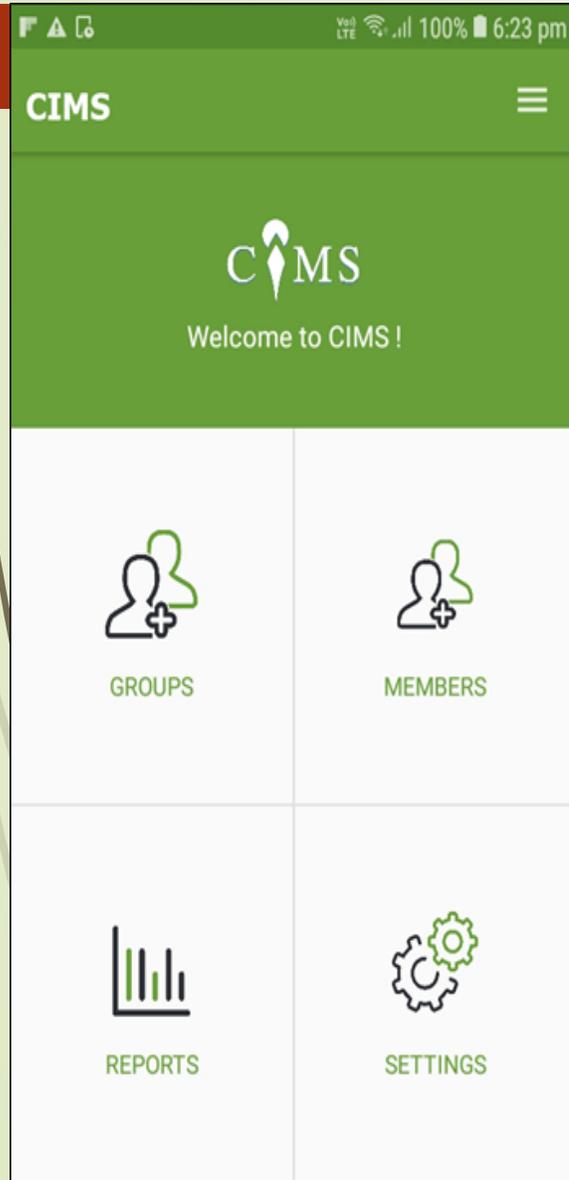
- Ensure biometric device is connected and ready to use.
- Check using Mantra RD service app installed in TAB/Mobile.

Ensure below 3 points should be in **GREEN** indication which is representing the activation of the device to capture customer details

1. Internet available
2. Management server reachable
3. Device connected

If the mentioned 3 points are in **RED** indication, then check Network connection or biometric device connected or contact IT/V1 team for solution.

# RO HOME SCREEN

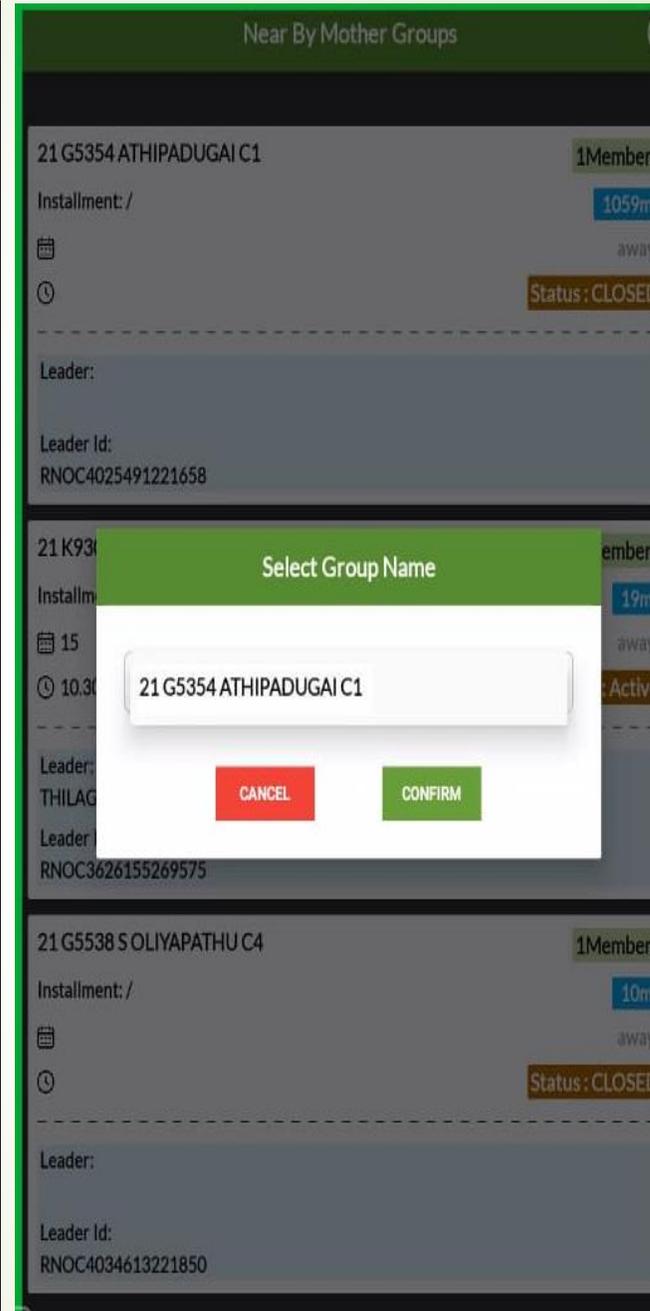
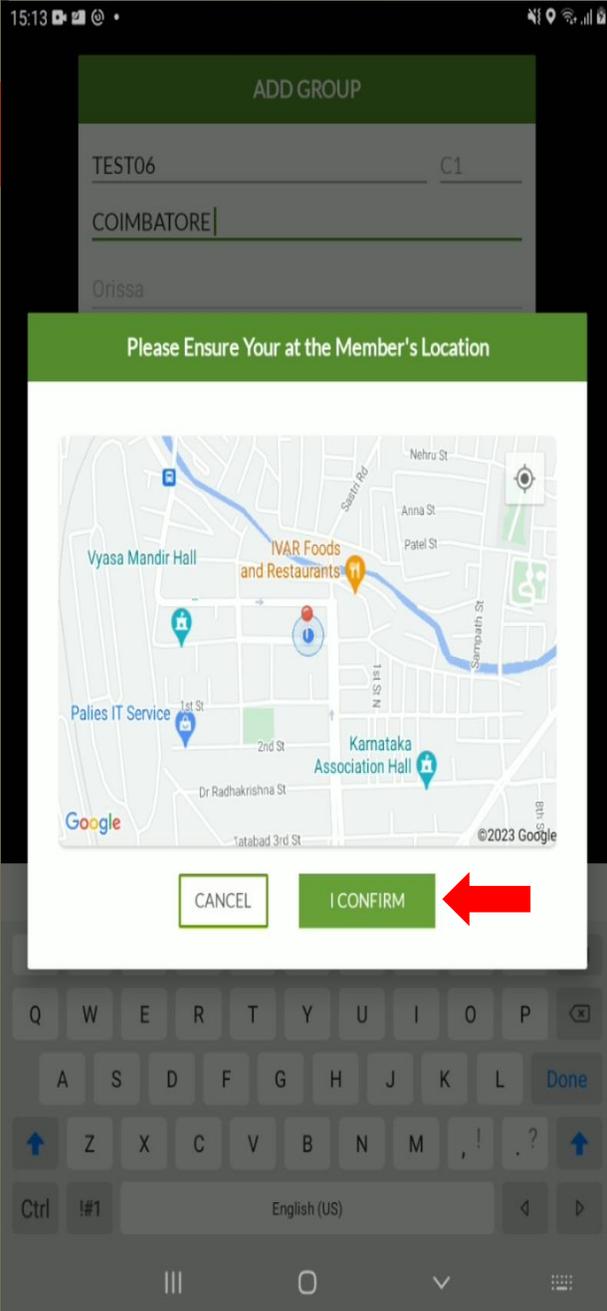


Select "Groups" to find below option

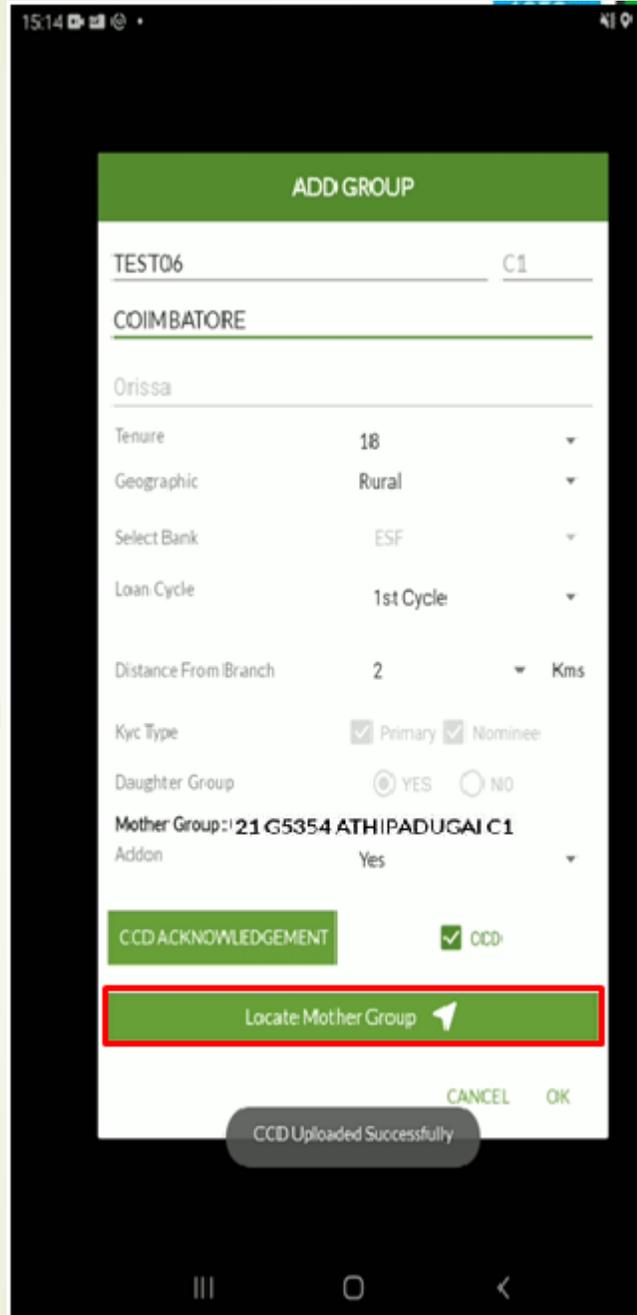
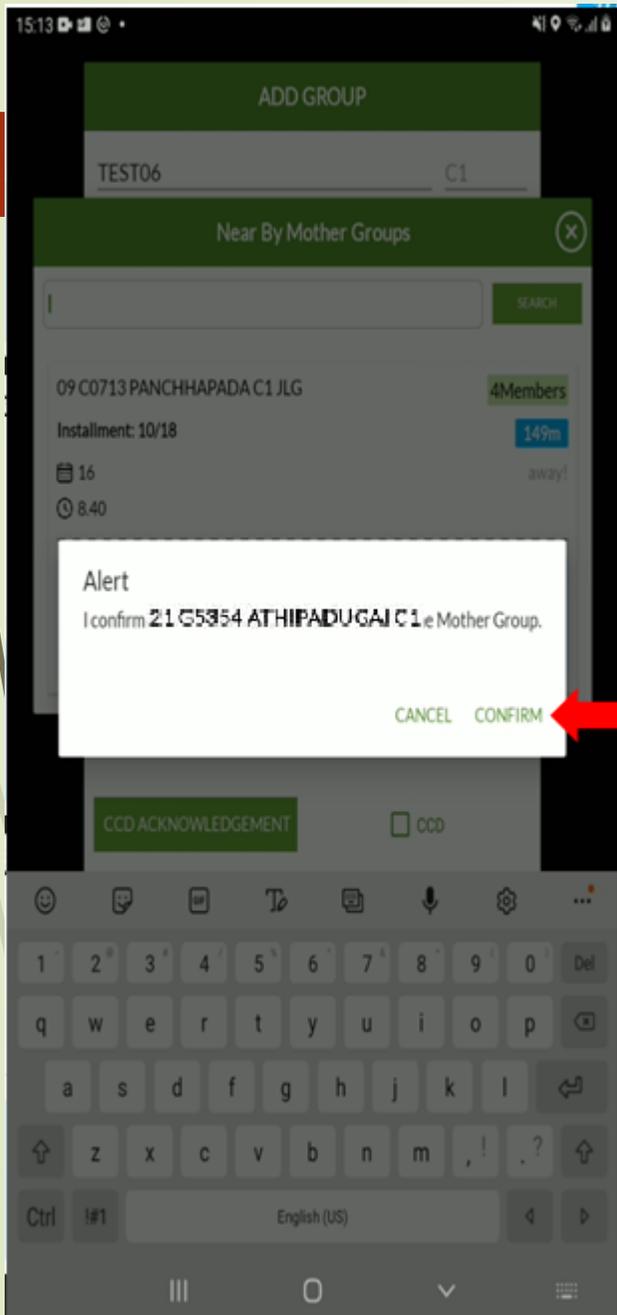
1. New Group

**Mother/ Daughter Group**

- Click New Group to create.
- Select "Yes" if Daughter Group
- Select "No" if Mother Group



- For Add on member, select Daughter Group (YES).
- Ensure your current sourcing location and click '**I Confirm**'
- All active (1 to 24 EMI) and closed groups (From April-2021) will be shown whichever available around 1500 meters for all RO's of a Branch
- Ensure Mother center is within 1500m from the current sourcing location



- Select the mother center and click '**Confirm**'.
- Click '**Locate Mother Group**' option to find the mother group location from the current sourcing location.



## Key Notes

**Distance** – 1500 Metre from Mother Group.

**Member Size** – Min.1 & Max.6 Per Group (Further Groups can also be added to same Mother Center up to 20 Members)

**Tenure** – Daughter Groups (Add on Members) can be added from 1 to 24 Months & also in Closed Groups

**Branch** – All active and closed groups will be shown to all RO's of a branch

**Meeting Date & Time for Live groups**– Same as Mother Center (no Change possible)

**Meeting Date & Time for Closed groups** – Based on the slot availability meeting date and time should be selected post GRT



Thank you.